

What do you do now?

Inform teachers and supervisors about the Institute. Complete the letter of intent form and nominate your strongest instructional leaders to participate in the program. Send the letter of intent to Karen L. Bickley by May 15, 2009.

Letter of Intent
Florida State University
Holocaust Institute for Educators
June 21 – 27, 2009

_____ (district, school name or college) will sponsor, at the cost of \$1143/graduate credit or \$495/undergraduate or CEU credit, _____ educator(s) to participate in the 2009 Florida State University Holocaust Institute for Educators, in Tallahassee, June 21 - 27, 2009. Travel and housing are estimated at an additional \$350 per person. Florida State University will contribute an \$850 scholarship for each participant from your district, towards the full cost of the Institute of \$1993/graduate costs or \$1345/undergraduate & CEU.

We will forward our check for _____ (\$1143/graduate or \$495/undergraduate & CEU x the number of participants), made payable to Florida State University, by June 1, 2009. All checks and purchase orders must be sent directly to the Registrar, Academic & Professional Program Services, Florida State University, P.O. Box 3062550, Tallahassee, FL 32306-2550. Checks should be made payable to Florida State University.

Travel and housing expenses are estimated at approximately \$350. Travel reimbursements should be paid directly to the teacher.

We have selected the following person(s) to attend the Institute and will support them according to the terms above:

Name	Position/Grade/College	Address	Phone
1. _____			
2. _____			
3. _____			

Signature _____ Title _____ Date _____

Address _____ City _____ State/Zip _____

Phone _____ E-mail _____

Please call Karen L. Bickley at 850-644-1882 for additional information.

Your nominees will be contacted and sent an application form and Institute information.

Although applications will be taken continuously, please return by May 15, 2009, if at all possible to:

**Karen L. Bickley
Academic & Professional Program Services
Florida State University
P.O. Box 3062550
Tallahassee, FL 32306-2550
FAX 850-644-5803
phone 850-644-1882
email: kbickley@campus.fsu.edu**